



## **PUBLIC WORKS COMMITTEE**

**March 13, 2013**

**7:30 p.m.**

### **Minutes of Meeting**

1. **Call to order:** Chairman Boutcher called the meeting to order at 8:30 p.m.
2. **Attendance**
  - **Committee members present:** Chairman Boutcher, Councilman Bunker, Councilman Conners, Councilwoman Soltysiak
  - **Committee members absent:** Councilman Durkin, Councilwoman Farrell
  - **Others present:** Interim Manager Locke, Chief DiValentino, Assistant Manager Bashore, Public Works Director Micciolo, and Engineer Hughes
3. **Public Comment:** There was no public comment at this time.
4. **Reports**
  - **Public Works Director:** A written report was included with the monthly meeting materials.
  - **Engineer:** A written report was included with the monthly meeting materials.
5. **Old Business**
  - a. **Cedar/Walnut Stormwater Project:** Engineer Hughes stated that he reviewed the apparent low-bidder, Carusone Construction, for compliance with the Borough's Responsible Contractor Ordinance. Engineer Hughes recommended that the contract be awarded to Carsuone Construction based on his review.  
  
**ACTION:** On motion of Councilman Conners, seconded by Councilwoman Soltysiak, the motion recommending awarding the contract for the Cedar to Walnut Storm Sewer Project passed unanimously.
  - b. **Intermunicipal Agreement with Cheltenham Township:** Engineer Hughes stated that comments on the proposed agreement were forwarded to Cheltenham Township and he is waiting for a response to the comments.

- c. **SEPTA Substation:** Interim Manager Locke stated that Abington Township provided plans for the sub-station. A meeting to discuss the proposed plans will be held on March 14, 2013. The Committee determined that this matter should be discussed at the March 18, 2013 Council meeting in order to determine attendance.
- d. **Sanitary Sewer Rehab Project:** This matter was tabled for a future meeting.

## 6. New Business

- a. **H2O Projects - Engineering Services Change of Scope:** Engineer Hughes presented a spreadsheet outlining the reallocation of certain engineering fees related to the Borough's H2O grant projects. Chairman Boutcher asked about the use of contingency funds. Engineer Hughes recommended waiting on the Cedar to Walnut project before using any contingency funds. The Committee directed Assistant Manager Bashore to research the CDBG requirements and what fees have been expended to date on H2O projects.

**ACTION:** On motion of Councilman Conners, seconded by Councilwoman Soltysiak, the motion recommending approval of the proposed reallocation of H2O project engineering fees passed unanimously.

- b. **Section 902 - Recycling Grant Agreement:** Assistant Manager Bashore stated that the grant agreement for the Section 902 Recycling Grant received by the Borough has been reviewed by the Borough Solicitor. Two (2) comments were noted and the PA Department of Environmental Protection has address those comments.

**ACTION:** On motion of Councilman Conners, seconded by Councilwoman Soltysiak, the motion recommending approval of the section 902 recycling grant agreement passed unanimously.

- 7. **Adjournment:** On motion of Councilman Conners, seconded by Councilwoman Soltysiak, the motion adjourning the meeting passed unanimously.

# Action Items

## March 13, 2013

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<b>Chris Bashore, Assistant Manager</b>	<b>902 Grant Agreement</b> - Move to full Council <b>Cedar to Walnut</b> - Move to full Council <b>H2O Projects</b> - Research CDBG requirements and engineering fees spent
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