



**JENKINTOWN BOROUGH
PUBLIC WORKS COMMITTEE
February 13, 2012
Minutes of the Meeting**

1. **Call to Order:** Chairman Boutcher called the meeting to order at 7:30 p.m. at the Borough Hall at 700 Summit Avenue, Jenkintown, PA.
2. **Attendance**
 - **Present:** Committee Chair Matt Boutcher; Councilwoman Farrell, Councilman Bunker, Councilman Conners, Councilman C. Durkin, Councilwoman Soltysiak and Mayor Foley.
 - **Also present were:** Public Works Director Michael Micciolo, Borough Engineer Paul Hughes, P.E., Codes Enforcement Officer/Fire Marshal George Locke, and Carolyn Hanel, Borough Manager.
 - **Absent:** Assistant Manager Bashore
3. **Public Comment:** there were no items brought forth under public comment.
4. **Reports:** The Public Works Director and Borough Engineer filed written reports, summarizing their activities for the month of January. Councilman Boutcher questioned if there was sufficient road salt for the remainder of the winter and how much had already been used. Mr. Micciolo replied approximately 200 tons have been used through the time of the meeting and that there is sufficient money in the budget should more salt be needed this winter.

OLD BUSINESS

1. **Sewer Rehab Project** – Mr. Hughes reported that this project was near completion and Change Order #2, for a net reduction of \$2,160 would be presented to Council on February 25.

ACTION: On motion by Councilman Conners, seconded by Councilman Durkin, the Public Works Committee unanimously recommended approval of the Change Order #2 by Council.
2. **Cedar/Walnut Stormwater Project** – Mr. Hughes advised that this project was being re-bid. A pre-bid meeting was held February 6. Four contractors were present at the pre-bid meeting. Bids are due Friday, February 22.
3. **Intermunicipal Agreement with Cheltenham and Abington re sanitary sewers** - Mr. Hughes reported that the Borough's comments have been forwarded to Cheltenham Township for review.

NEW BUSINESS

- 1. Proposal to perform quarterly sewer flow meter calibrations and reports** - New flow meters were installed over the summer at the Jenkintown pump stations. These meters are showing much lower flows than previously reported, and in order to validate these new flow readings, the Engineer and Public Works Director recommend having the meters calibrated and inspected quarterly. Consistently lower readings could result in additional EDUs being released by DEP as part of the Boroughs' Corrective Action Plan.

ACTION: On motion by Councilman Durkin, seconded by Councilwoman Farrell, the Committee unanimously recommended acceptance by Council of the proposal submitted by W.G. Malden to perform quarterly inspections and calibrations of the new sewer flow meters for \$1,250 per quarter (\$5,000 annually) for 2013.

It was suggested that staff solicit a proposal from W G Malden at the end of 2013 to secure the same price for 2014 calibration services.

- 2. Proposal to provide engineering services for Development of the 2012 Chapter 94 Municipal Wasteload Management Report (Chapter 94 Report).**

On motion by Councilman Durkin, seconded by Councilwoman Farrell, the Public Works Committee unanimously recommended that Council accept the proposal submitted by Remington Vernick to provide the engineering services necessary to submit the 2012 Chapter 94 Report for a not to exceed amount of \$2,390.

- 3. SEPTA Substation** - SEPTA has "revived" their plans to construct an electrical substation in Abington Township off of Highland Avenue. Because this location borders Jenkintown Borough, Abington is requesting comments/concerns from Jenkintown as part of their plan review process. As several of the committee members were not on Council in 2009, staff presented plans prepared by SEPTA, and Council members Boutcher and Durkin reviewed the history of the project.

The committee asked staff to schedule a meeting with SEPTA on the project. There was also unanimous sentiment that no work should take place until the Greenwood Avenue bridge project is completed.

Staff will contact SEPTA to obtain updated plans and to schedule a meeting with the Public Works Committee.

- 4. Parking in 500 Block of Summit Ave** - Staff presented a proposal from the owner of the King's Corner Pub to install signs directing patrons to the Borough-owned parking lots near town square. King's Corner will pay for the signs. Public Works will contact King's Corner regarding the proper wording and placement of the signs.

Adjournment: There being no further business, the meeting adjourned at 8:50 p.m.

Respectfully submitted,
Carolyn Hanel, Borough Manager

Please see "Action Items" list on next page.

Action Items

February 13, 2013

Carolyn Hanel, Borough Manager	Sewer Rehab Project - Place Change Order #2 on the agenda for full Council Chapter 94 report - Place on agenda for full Council SEPTA sub-station - Obtain copies of updated plans W.G. Malden - Place proposal on agenda for full Council
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